

UNITED STATES DISTRICT COURT
DISTRICT OF MINNESOTA

CHRISTOPHER ROLLER,

Civil No. 05-1297 MJD/AJB

Plaintiff,

v.

**NOTICE OF
PRETRIAL CONFERENCE**

GE MEDICAL SYSTEMS INFORMATION
TECHNOLOGIES, INC.,

Defendant.

TO: Christopher Roller, Pro se Plaintiff;

Defendant above named and to Judith A. Williams-Killackey, attorney for Defendant.

If counsel for all parties are not listed above, it is the responsibility of Plaintiff to (1) immediately notify those parties and counsel of this conference, and (2) inform those parties and counsel of the requirements set forth in this notice.

I. DATE, TIME, PLACE AND PARTICIPANTS

Pursuant to Rule 16 of the Federal Rules of Civil Procedure and Local Rule 16 of the Rules of this District, a pretrial conference of trial counsel/pro se plaintiff in the above matter will be held in Courtroom 5, 180 East 5th Street, St. Paul, Minnesota, on January 18, 2006 at 2:00 p.m., before Magistrate Judge Arthur J. Boylan to consider the matters set forth in Rule 16(c) and related matters. **Each party shall submit a Letter concerning settlement, which shall remain confidential between the Court and that party at least three days prior to the pretrial conference. This letter may be submitted to the undersigned by e-mail to the following address: boylan_chambers@mnd.uscourts.gov., or delivered to chambers.**

If all parties wish to hold the pretrial conference by telephone, please make that request by calling Calendar Clerk Kathy Thobe, (651) 848-1210.

II. MEETING, REPORTS AND DISCLOSURES REQUIRED

A. Pursuant to Local Rule 26.1(f), there shall be no requirement that the parties meet in person. Nor shall there be a requirement to prepare the joint report required by Rule 26(f) and Local Rule 16.2.

B. No later than January 11, 2006, each party shall prepare and file with the Clerk of Court a report. A copy of the report shall be mailed to chambers of this Court, Room 638, 316 North Robert Street, St. Paul, Minnesota, on or before January 11, 2006.

The report shall include:

1. Identification of the parties and their attorneys
 - a. Name, address and occupation or business of each party, together with the name, address and telephone number of the attorneys who represent each party; and
 - b. Name of insurance carriers that may be liable for the defense or payment of any damage award.
2. Description of the case
 - a. A concise statement of the jurisdictional basis of the case, giving statutory citation and a brief narrative description;
 - b. A brief narrative of the facts giving rise to the lawsuit, including a description of legal claims and defenses; and
 - c. A summary itemization of the dollar amount of each element of the alleged damages.
3. Pleadings
 - a. A statement of whether the Complaint and all responsive pleadings have been filed, and whether the reporting party proposes to amend its pleadings;
 - b. The date the reporting party proposes by which all motions that seek to amend the pleadings or add parties will be filed; and
 - c. Whether a jury trial is available under the law, and whether a jury trial

has been timely demanded.

4. Discovery Plan (The report shall separately set forth each party's proposed plan.)
 - a. Whether the parties wish to engage in any method of alternative dispute resolution following Rule 26(a)(1) disclosures but before formal discovery is commenced;
 - b. Whether discovery should be conducted in phases, or limited to or focused upon, particular issues;
 - c. The date by which each party shall disclose the identity of expert witnesses and their reports under Rule 26(a)(2)(A) and (B);
 - d. The number of interrogatories each party shall be permitted to serve;
 - e. The number of depositions (excluding depositions of expert witnesses) each party shall be permitted to take; and
 - f. The number of expert depositions each party shall be permitted to take.

5. Close of Discovery and Non-Dispositive Motions

The date by which all discovery shall be completed and all non-dispositive motions shall be filed and served.

6. Dispositive Motions and Trial

- a. Date by which all dispositive motions shall be served, filed and heard by the Court;
- b. Date by which case will be ready for trial;
- c. The number of expert witnesses the reporting party expects to call at trial; and
- d. Estimated trial time (including jury selection and instructions, if applicable).

III. EXERCISE OF JURISDICTION BY U.S. MAGISTRATE JUDGE PURSUANT TO TITLE 28, UNITED STATES CODE, SECTION 636(c)

If the parties consent to have this matter tried before the Magistrate Judge, all parties are requested to sign the attached form January 18, 2006. Send the completed form as an attachment directly to Deb Halfman at the following e-mail address:

Davis_chambers@mnd.uscourts.gov. Or, send the form directly to:

Deb Halfman
Calendar Clerk to Judge Michael J. Davis
Room 14E
300 South Fourth Street
Minneapolis, MN 55415

Dated: December 15, 2005.

s/ Arthur J. Boylan
ARTHUR J. BOYLAN
United States Magistrate Judge